

UNIVERSITY PREPARATORY SCHOOL BOARD OF TRUSTEES

OCTOBER 8, 2025 MEETING MINUTES

5:30 PM

SLC BOARDROOM

2200 EUREKA WAY

REDDING, CA 96001

1. Board Vice-President Sue Saephanh called the Regular Meeting of the University Preparatory School Board to order at 5:30 PM. Board Members Kyle Jones, Damaris Stevens and Mike Stuart were present. Superintendent/Principal Monica Cabral and Director of Administrative Services Molly Schlange were also in attendance.

2. OPENING BUSINESS

Board Vice-President Sue Saephanh led the Pledge of Allegiance.

3. STAFF HIGHLIGHTS

- 3.1 Counseling Department

Junior High Counselor Nicole Pringle and High School Counselors Joe Maikranz and Matt Williams presented an overview of the Counseling Department's work and impact on students. They highlighted the role of school counselors in supporting academic, social-emotional, and college/career development across all grade levels. The team shared the key outcomes they aim to foster in students, including self-awareness, resilience, and readiness for post-secondary success. They also outlined the programs and supports available to students, with special emphasis on the junior and senior year experience—from course planning and college advising to preparing students for life beyond U-Prep.

4. PUBLIC COMMENT

There was no public comment.

5. APPROVAL OF AGENDA ITEMS/ORDER

A motion was made to add line item 6.1.4 – Request Approval of Overnight/Out of State Field Trip: Golf Team to Susanville, CA, October 22–23, 2025 to the Consent Agenda. The motion was seconded and carried unanimously.

Motion - Stuart

Second – Jones

Ayes – Saephanh, Stevens

Carried – 4-0

6. APPROVAL OF CONSENT AGENDA

Motion - Stevens

Second – Jones

Ayes – Saephanh, Stuart

Carried – 4-0

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7. REPORTS

7.1 SUPERINTENDENT/PRINCIPAL REPORT

Superintendent/Principal Monica Cabral reported that U-Prep continues to move forward with several initiatives and events. The school website is being updated with new images, and preparations are underway for this year's Think Pink activities honoring Rochelle Angley. The Parent Venture program is organizing monthly meetings to strengthen family engagement, while the U-Prep Foundation is planning to bring back the annual auction in March.

Mrs. Cabral attended the WASC Conference in San Bruno, and the school's accreditation visit is scheduled for October 12–14, 2026. Staff meetings have included work on refining core values, mission, and vision. Department Release Days provided collaboration time for grade-level teams to review CAASPP data and align curriculum. Counseling and Social Science departments focused on vertical alignment and Personal Finance. In Athletics, senior athletes supported the 6th-grade game, and upcoming events include West Valley, the Think Pink game, and Varsity Football at Central Valley.

7.2 BUSINESS REPORT

Director of Administrative Services, Molly Schlange reported that the end of the legislative session was last week. The Governor vetoed SB 414 related to Charter School Oversight however; we expect those conversations to return in the coming year. Additionally the governor vetoed AB 1224 which would've allowed for substitute teachers without the proper credential to teach for a single teacher 60 days in the school year rather than the current 30 days. Fiscally, it is important to note that the tax receipts for 2025 are outpacing the projections in the 2025-2026 State Enacted Budget. Mrs. Schlange reported that the 2024-2025 audit is currently in process as well as work on the 1st Interim Budget. Both of these items will be presented to the Board at the December Board Meeting.

8. ACTION/DISCUSSION ITEMS

8.1 ADMINISTRATIVE – ACTION/DISCUSSION

8.1.1 2024-2025 School Metrics Presentation (DISCUSSION)

8.2 HUMAN RESOURCES – ACTION/DISCUSSION

8.2.1 Request Approval of High School Student Government Assignment (Ed Code 44263) (ACTION)

Motion - Jones

Second – Stevens

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Ayes – Saephanh, Stuart
Carried – 4-0

9. SUGGESTED FUTURE AGENDA ITEMS

The Board had no suggested future agenda items.

10. CLOSING/OPPORTUNITY FOR BOARD COMMENTS

The Board had no closing comments.

11. ADJOURNMENT

Board Member Mike Stuart made a motion to adjourn the meeting at 6:43PM. Motion seconded by Kyle Jones. Motion approved unanimously.